

Township of South Hackensack
Bergen County, New Jersey
September 14, 2023

7:30 PM PUBLIC MEETING

AGENDA
Regular Meeting

Gary Brugger, Mayor
James Anzevino
Frank Cagas
Yris Encarnacion
Luis Perdomo

Donna L. Gambutti, Municipal Clerk
John Schettino, Esq., Municipal Attorney

Call of Meeting to Order~

Flag Salute~

Sunshine Statement~

This is Regular Meeting of the Township Committee of South Hackensack. The date, time and location of this meeting has been advertised in the official Newspapers of the Township, filed with the Township Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.

Roll Call~

Correspondence~

- General Correspondence and Reports for August 2023

Old Business~

- Municipal Complex New Roof – *Report by Mayor Brugger*

New Business~

- County of Bergen – Shared Service Agreement for Tree Removal Along County Roads
- NJDOT LTPF & MA 22 Huyler Street Promenade Project Phase I & Phase II- New Bid Opening Date- Wednesday, October 25, 2023 @ 11:00AM

Resolutions~

- Consent Agenda Resolution 2023-09
- Ordinances~ Introduction~

- ORDINANCE NUMBER 2023-12- *Second Reading , Public Hearing & Adoption-Roll Call Vote*

AN ORDINANCE TO AMEND PART II, GENERAL LEGISLATION, CHAPTER 131, LICENSING, ARTICLE I, LICENSE REQUIRED FOR CERTAIN BUSINESSES AND OCCUPATIONS, SECTION 131-2, APPLICATION FOR LICENSE, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF SOUTH HACKENSACK

By:

2nd:

RC:

Mayors Report ~

Committee Reports~

Public Comments~

Adjournment~

Consent Agenda Resolution 2023-09- September 14, 2023

WHEREAS, the Township Committee of the Township of South Hackensack, has reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Township Committee of the Township of South Hackensack is not desirous of removing a resolution from the consent agenda,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following resolutions on the Consent Agenda are hereby approved and adopted:

- Resolution No. 2023- 156 - Payment of Bills- September 2023**
- Resolution No. 2023- 157- August License Report**
- Resolution No. 2023-158 - Approval of Township Minutes**
- Resolution No. 2023-159 – Appoint Additional Per Diem Recreation Event Workers**
- Resolution No. 2023-160 – Appoint Part Time Dispatchers**
- Resolution No. 2023-161- Extension of Due Date for 3rd Quarter Taxes**
- Resolution No. 2023-162- Approve Final Payout to Zenith Construction & Close out of Veteran’s Park Phase II Project**
- Resolution No. 2023-163- Corrective Action Plan for 2022 Municipal Audit**
- Resolution No. 2023-164- Authorize CBGG for Un-Programmed Funds- Dinallo Street Rehabilitation Project**
- Resolution No. 2023-165- Support Bergen County Mutual Aid Fire Department Agreement**
- Resolution No. 2023-166- Authorize Mayor and Clerk to execute CDBG Agreement for Dyer Avenue Improvements**
- Resolution No. 2023-167- Authorize Redemption of Tax Sale Certificate- 21-00002- 206 West Street, Block 48, Lot 5**
- Resolution No. 2023-168- Authorize Advertisement of Bid Opening for the VFW Memorial Improvement Project**

Motion:
Second:
September 14, 2023

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Resolution No. 2023 – 156 – Payment of Bills – September 2023 - \$ 1,515,240.88
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WHEREAS there has been presented to the Mayor and Council of the Township of South Hackensack, the attached list of invoices requesting payment of the work, labor, services and materials supplied to the Township and;

WHEREAS said list and certification specify the exact line item in the Budget or Ordinance to be charged therewith;

NOW THEREFORE BE IT RESOLVED that payment of said invoices is hereby approved and authorized and the Chief Financial Officer is hereby approved and directed to draw warrants in payment thereof, same to be signed by the proper officials of the Township who are hereby authorized to sign same, and;

BE IT RESOLVED that certification of the Chief Financial Officer of the availability of funds therefore shall be attached to the original copy of the Resolution and both; are kept in the files of the Municipal Clerk.

Consent Agenda Resolution No. 2023-09
 Date: September 14, 2023

ATTEST:

APPROVED:

Donna L. Gambutti, Township Clerk

Gary Brugger, Mayor

The undersigned, being the Chief Financial Officer for the Township of South Hackensack, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Township in accordance with N.J.S.A. 40:4-578 and the rules of the local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Township and which said list indicates the specific line item of said budget to which expenditures shall be charged.

Christopher W. Eilert

September 13, 2023
HACKENSACK
11:45 AM
Check Date

TOWNSHIP OF SOUTH
Page No: 1
Check Register By

-----Range of Checking Accts: First to Last Range of Check Dates:
08/11/23 to 12/31/23
Report Type: All Checks Report Format: Super Condensed
Check Type: Computer: Y Manual: Y Dir Deposit: Y
=====

=====
Check # Check Date Vendor Amount Paid
Reconciled/Void Ref Num

DEV DEVELOPERS & ESCROW CASH
2370 09/14/23 HARTM005 HARTMANN DOHERTY ROSA & CO LLC 1,100.00
2885
2371 09/14/23 LORIM005 LORI MCSORLEY 500.00
2885
2372 09/14/23 NEGLI005 NEGLIA ENGINEERING ASSOCIATES 837.50
2885
2373 09/14/23 PARTY005 PARTY TIME RENTALS, CORP. 6,300.00
09/14/23 VOID 2885 (Reason: ACCOUNT ERROR)
2374 09/14/23 YAN02 GARY YANNETTI 394.76
2885
2375 09/14/23 ATCF II ATCF II NEW JERSEY LLC 40,000.00
2887

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----

6,300.00	Checks: 5	1	42,832.26
0.00	Direct Deposit: 0	0	0.00
=====	=====	=====	=====
6,300.00	Total: 5	1	42,832.26
GENERAL ACCOUNT			
21951 09/14/23	1075E005	1075 EMERGENCY LIGHTING LLC	3,015.57
2886			
21952 09/14/23	ADS01	ACTION DATA SERVICES, CORP	513.55
2886			
21953 09/14/23	AMERI015	AMERICAN RED CROSS/HEALTH SRVC	540.00
2886			
21954 09/14/23	AMERI020	AMERICAN PAPER & SUPPLY	1,257.05
2886			
21955 09/14/23	AMERI025	AMERICAN LEGION NATIONAL HDQTS	19.95
2886			
21956 09/14/23	ASSOC010	ASSOCIATED APPRAISAL GROUP	1,250.00
2886			
21957 09/14/23	ATCF II	ATCF II NEW JERSEY LLC	41,059.55
2886			
21958 09/14/23	ATE01	ATEY AUTO BODY INC	2,869.19
2886			
21959 09/14/23	ATLAN015	ATLANTIC COAST RECYCLING, LLC	1,922.27
2886			
21960 09/14/23	ATLAN020	ATLANTIC MECHANICAL INC	240.00
2886			
21961 09/14/23	BCU02	BC UTILITIES AUTHORITY SW	15,806.51
2886			
21962 09/14/23	BER01	BERGEN MUNICIPAL EMPLOYEE BENF	94,767.09
2886			
21963 09/14/23	BILLO005	BILL O'SHEA'S FLOWERS	58.95
2886			
21964 09/14/23	BOROU015	BOROUGH OF PARAMUS DPW MAINT	7,045.49
2886			
21965 09/14/23	BOROU020	BOROUGH OF PARAMUS DEPARTMENT	6,983.84
2886			
21966 09/14/23	BRIAN010	BRIAN MURPHY	1,500.00
2886			
21967 09/14/23	BUTLE005	BUTLER SIGN COMPANY	189.60
2886			
21968 09/14/23	CAB01	OPTIMUM DPW	398.39
2886			
21969 09/14/23	CCT005	C&C TIRE	391.25
2886			
21970 09/14/23	CLE02	CLEAN AIR COMPANY, INC.	349.50
2886			

21971	09/14/23	CLEAR005	CLEARY GIACOBBE ALFIERI	1,716.00
2886				
21972	09/14/23	COLON005	COLONY HARDWARE CORPORATION	388.21
2886				
21973	09/14/23	CONTI005	CONTINENTAL FIRE & SAFETY INC.	1,655.00
2886				
21974	09/14/23	DES01	DESIGN N-STITCH, INC	56.00
2886				
21975	09/14/23	DIAMO005	DIAMOND ROCK WATER	288.00
2886				
21976	09/14/23	DON04	JAMES DONATELLO	550.00
2886				
21977	09/14/23	DONNA	DONNA GAMBUTTI	2,086.29
2886				
21978	09/14/23	DRAEG005	DRAEGER INC	247.00
2886				
21979	09/14/23	FED01	FEDERAL EXPRESS	4.12
2886				
21980	09/14/23	FITNE005	FITNESS SHOWROOM OF LI	24,561.00
2886				
21981	09/14/23	GSH01	G & S HARDWARE & SUPPLY, CORP.	575.64
2886				
21982	09/14/23	GTB01	GTBM INC	2,879.28
2886				
21983	09/14/23	GUYPI005	GUY PICONE	2,500.00
2886				
21984	09/14/23	HARTM005	HARTMANN DOHERTY ROSA & CO LLC	1,458.35
2886				
21985	09/14/23	HOMET005	HOMETOWN AUTO PARTS II LLC	812.92
2886				
21986	09/14/23	HUD01	HUDSON TIRE EXCHANGE, INC	202.50
2886				
21987	09/14/23	IDM01	IDM MEDICAL SUPPLY, INC.	120.00
2886				
21988	09/14/23	JRAIR005	J.R. AIR DUCT CLEANING	800.00
2886				
21989	09/14/23	KARIL005	KARI L. SEDANO	400.00
2886				
21990	09/14/23	KEE01	KEEHN POWER PRODUCTS, CORP.	656.39
2886				
21991	09/14/23	KUI01	KUIKEN BROTHERS COMPANY, INC.	258.36
2886				
21992	09/14/23	LAN01	LANGUAGE LINE SERVICES, CORP.	34.00
2886				
21993	09/14/23	LER01	LERCH, VINCI & HIGGINS, LLP	5,500.00
2886				
21994	09/14/23	MAD02	Madison Square Guarden/Enterta	7,200.00
2886				
21995	09/14/23	MAI01	MAIN LOCK, INC.	12.50
2886				
21996	09/14/23	MATER005	MATERA'S NURSERY	371.85
2886				
21997	09/14/23	MET03	METROPOLITAN RUBBER CO, INC	90.00
2886				

21998	09/14/23	MODER010	MODERN GROUP LTD.	283.75
2886				
21999	09/14/23	MONMO005	MONMOUTH TELECOM	4,727.57
2886				
22000	09/14/23	MOONA005	MOONACHIE FIRST AID & RESCUE	2,000.00
2886				
22001	09/14/23	MUN05	MUNICIPAL CAPITAL CORP	370.00
2886				
22002	09/14/23	NJF01	NEW JERSEY FIRE EQUIPMENT INC	2,830.00
2886				
22003	09/14/23	NOR10	NO NJ TEAMSTERS BENEFIT PLAN	14.40
2886				
22004	09/14/23	OPTIM005	OPTIMUM PD	10.84
2886				
22005	09/14/23	OPTIM010	OPTIMA COMMUNICATIONS SYSTEM	298.00
2886				
22006	09/14/23	PANOR005	PANORAMA TOURS, INC.	1,805.00
2886				
22007	09/14/23	PAR03	PARAMUS BUILDING SUPPLY INC	1,063.09
2886				
22008	09/14/23	PAU01	PAUL COWIE & ASSOC., INC.	785.00
2886				
22009	09/14/23	POLIC010	POLICE TECHNICAL	425.00
2886				
22010	09/14/23	PSE01	P S E & G	8,384.23
2886				
22011	09/14/23	PSEG0005	P S E & G 08	39.30
2886				
22012	09/14/23	PSEG0010	P S E & G 09	26.03
2886				
22013	09/14/23	RAC01	RACHLES & MICHELE'S OIL CO INC	8,181.14
2886				
22014	09/14/23	RAIND005	RAIN DROP	848.60
2886				
22015	09/14/23	RIC01	RICCIARDI BROTHERS	200.28
2886				
22016	09/14/23	RRDONN01	RR DONNELLEY	92.50
2886				
22017	09/14/23	SCH01	LAW OFF JOHN L SCETTINO, ESQ	6,952.50
2886				
22018	09/14/23	SCOTT005	SCOTT TEAM CONSULTING LLC	600.00
2886				
22019	09/14/23	SHE01	SO HACKENSACK BD OF EDUCATION	747,405.00
2886				
22020	09/14/23	SHF01	SO HACKENSACK FIRE CO NO 1	2,000.00
2886				
22021	09/14/23	SHM05	SO HACKENSACK MUNI COURT ACCT	48.31
2886				
22022	09/14/23	SME01	JOSEPH SMENTKOWSKI, INC.	8,750.00
2886				
22023	09/14/23	SOL01	SOL'S INTERPRETING SERVICES	200.00
2886				
22024	09/14/23	SOR01	ANGELO SORTINO	472.94
2886				

22025	09/14/23	STA04	STANDARD INSURANCE CO., CORP.		182.64
2886					
22026	09/14/23	STA07	STAPLES ADVANTAGE, INC.		891.73
2886					
22027	09/14/23	STATE005	STATE TOXICOLOGY LABORATORY		90.00
2886					
22028	09/14/23	SWI01	SWIFT ELECTRICAL SUPPLY CO		41.39
2886					
22029	09/14/23	THE01	THE PRINT GROUP		1,052.50
2886					
22030	09/14/23	TRA03	TRAFFIC SAFETY & EQUIPMENT		67.50
2886					
22031	09/14/23	TRANS010	TRANSUNION RISK & ALTERNATIVE		75.00
2886					
22032	09/14/23	UGIEN005	UGI ENERGY SERVICES, LLC		36.45
2886					
22033	09/14/23	VEOLI005	VEOLIA WATER NEW JERSEY		6,874.57
2886					
22034	09/14/23	VER01	V E RALPH & SON, INC		62.00
2886					
22035	09/14/23	VER02	VERIZON	127	176.88
2886					
22036	09/14/23	VER05	Verizon	179	454.98
2886					
22037	09/14/23	VER06	Verizon	101	238.77
2886					
22038	09/14/23	VER07	Verizon	155	1,704.17
2886					
22039	09/14/23	VER09	Verizon Wireless	1644	453.37
2886					
22040	09/14/23	VER10	VERIZON	151	40.97
2886					
22041	09/14/23	VERIZ005	VERIZON	136	299.00
2886					
22042	09/14/23	VERIZ015	verizon	161	36.89
2886					
22043	09/14/23	VERIZ025	VERIZON BUSINESS	VN93388000	46.89
2886					
22044	09/14/23	VERIZ035	VERIZON	144	41.92
2886					
22045	09/14/23	VERIZ040	VERIZON	177	1,278.71
2886					
22046	09/14/23	VIG01	VIGILANTI ELECTRIC INC		1,050.00
2886					
22047	09/14/23	WEEPI005	WEEPING PINES LANDSCAPING INC		15,830.00
2886					
22048	09/14/23	WEL02	WE KNOW PRINT, LLC		312.00
2886					
22049	09/14/23	WINDS010	WINDSTREAM		943.49
2886					
22050	09/14/23	ZAN02	JUSTIN ZANCA		145.40
2886					
22051	09/14/23	PARTY005	PARTY TIME RENTALS, CORP.		6,300.00
2889					

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----

0.00	Checks: 101	0	1,073,141.86
0.00	Direct Deposit: 0	0	0.00
	=====	=====	=====
0.00	Total: 101	0	1,073,141.86

GENERAL CAPITAL GENERAL CAPITAL INTERCHANGE
 1969 09/14/23 ZENIT005 ZENITH CONSTRUCTION SERVICES 8,318.70
 2884

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----

0.00	Checks: 1	0	8,318.70
0.00	Direct Deposit: 0	0	0.00
	=====	=====	=====
0.00	Total: 1	0	8,318.70

PAYROLL AGENCY PR AGENCY TB BANK
 1600 09/14/23 BER01 BERGEN MUNICIPAL EMPLOYEE BENF 18,807.91
 2888

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----

0.00	Checks: 1	0	18,807.91
0.00	Direct Deposit: 0	0	0.00
	=====	=====	=====
0.00	Total: 1	0	18,807.91

WIRE TRACKING WIRE TRANSACTIONS

11703 08/18/23 SHT01 SOUTH HACKENSACK TOWNSHIP	161,149.62
2880	
11704 08/18/23 SHP01 SO HACKENSACK PAYROLL AGENCY	11,434.07
2881	
11705 09/01/23 SHT01 SOUTH HACKENSACK TOWNSHIP	186,524.81
2882	
11706 09/01/23 SHP01 SO HACKENSACK PAYROLL AGENCY	13,031.65
2883	

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----

0.00	Checks: 4	0	372,140.15
0.00	Direct Deposit: 0	0	0.00
	=====	=====	=====
0.00	Total: 4	0	372,140.15

Report Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----

6,300.00	Checks: 112	1	1,515,240.88
0.00	Direct Deposit: 0	0	0.00
	=====	=====	=====
6,300.00	Total: 112	1	1,515,240.88

Totals by Year-Fund				
Fund Description	Fund	Budget Total	Revenue Total	G/L Total
Total				

CURRENT FUND	2-01	1,655.00	0.00	0.00
1,655.00				
CURRENT FUND	3-01	1,443,627.01	0.00	0.00
1,443,627.01				
	C-04	8,318.70	0.00	0.00
8,318.70				
	D-05	42,832.26	0.00	0.00
42,832.26				
	P-22	18,807.91	0.00	0.00
18,807.91				
	=====	=====	=====	=====
Total Of All Funds:		1,515,240.88	0.00	0.00
1,515,240.88				

Resolution No. 2023 –157 Licenses – August 2023

WHEREAS, the following have made applications and paid a fee for various licenses, and WHEREAS, the Township Committee has no exception to the issuance of these licenses, NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of South Hackensack that the following licenses by and are hereby approved unless noted and with conditions as noted.

GENERAL LICENSES

8/7/23	30562	Parapi	5398	\$ 5	Garage Sale
8/10/23	30563	Zorba	5398	\$ 5	Garage Sale
8/14/23	30564	Jungle Lasers	5398	\$ 200	Road Opening
8/23/23	30565	Remache	5398	\$ 5	Garage Sale
8/31/23	30566	Romano	5398	\$ 5	Garage Sale

GRAND TOTAL ALL LICENSES/PERMITS: \$ 220

Consent Agenda Resolution No. 2023-09

Date: September 14, 2023

Resolution No. 2023- 158 Approval of Township Minutes

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that the following minutes be and are hereby approved as submitted.

April 6 & 13, 2023

Consent Agenda Resolution No. 2023-09

September 14, 2023

Resolution No. 2023-159 Appointment of Additional Ancillary Staff for Recreation Events

BE IT RESOLVED by the Mayor of the Township of South Hackensack that the following be and are hereby appointed as additional Ancillary Staff for Recreation Events for the year 2023 as per the 2022 Salary Ordinance.

Anthony Vigilante
Alexa Regan
Nick Parrilli

Consent Agenda 2023-09
September 14, 2023

Resolution No. 2023-160 Appointment of Part Time Dispatchers

WHEREAS Chief Chinchar has made recommendation for a Part -Time dispatchers as follows, effective on August 10, 2023.

Anthony Liggio
Louis Haase

Consent Agenda 2023-09
September 14, 2023

Resolution No. 2023- 161 Extension of Due Date for 3rd Quarter Taxes 2023

WHEREAS, the 2023 tax rate for the Township of South Hackensack had not been established by the statutory mailing date, and

WHEREAS, the tax bills were mailed on August 18, 2023

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of South Hackensack, County of Bergen that an extension of time is granted for payment of third quarter 2023 taxes originally due August 1, is hereby granted until September 12, 2023.

BE IT FURTHER RESOLVED that all tax payments submitted after September 12, 2023 will accrue interest from August 1, 2023 in accordance with the New Jersey Statutes.

Consent Agenda Resolution 2023-09
Date: September 14, 2023

**County of Bergen
Township of South Hackensack**

Resolution 2023-162

**RESOLUTION AUTHORIZING CLOSE OUT OF CONTRACT FOR THE VETERANS
PARK PHASE II IMPROVEMENTS (OPEN SPACE) PROJECT TO ZENITH
CONSTRUCTION SERVICES, INC. 365 THOMAS BOULEVARD ORANGE, NJ 07050**

BE IT RESOLVED by the Mayor and Council of the Township of South Hackensack, Bergen County, New Jersey that the contract for the **Veterans Park Phase II Improvements (Open Space) Project** was constructed by **Zenith Construction Services Inc., 365 Thomas Boulevard Orange NJ 07050**, in accordance with the Plans and Specifications and any approved Change Orders, as directed by the Township Engineer. The Contractor has supplied a fifteen (15%) percent Maintenance Bond for a period of two (2) years. Said construction is hereby accepted and final payment in the amount **Eight Thousand Three Hundred Eighteen Dollars and Seventy Cents (\$8,318.70)** is hereby approved.

NEGLIA FILE: SHACMUN20.011

This Resolution to take effect immediately.

Consent Agenda Resolution 2023-09
September 14, 2023

Resolution No. 2023-163 Corrective Action Plan for 2022 Municipal Audit

WHEREAS, the 2022 annual Audit of the Township of South Hackensack, conducted by Lerch, Vinci & Bliss LLP, contained certain recommendations requiring action; and

WHEREAS, these recommendation have been reviewed by the Township's Chief Financial Officer; and

WHEREAS, the Chief Financial Officer, in accordance with the requirement promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendations listed by the auditor,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, that the Corrective Acton Plan for the 2022 Annual Municipal Audit, hereto attached, is hereby approved and accepted; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the New Jersey Division of local Government Services.

Name of Municipality: Township of South Hackensack

County: Bergen

Date of Audit Report: December 31, 2022

Date Report is Received: September 7, 2023

Finding Number: 1

Description: Purchase orders be encumbered when contracts are approved and prior to the ordering of goods or services.

Corrective Action: Training and policies regarding issuance of purchase orders were reinforced with appropriate employees. Efforts will continue to achieve compliance.

Implementation Date: Ongoing

Name of Municipality: Township of South Hackensack

County: Bergen

Date of Audit Report: December 31, 2022

Date Report is Received: September 7, 2023

Finding Number: 2

Description: The respective Current Fund and General Capital Fund grant receivables and the Current Fund appropriated grant reserve balances be reviewed and cleared of record.

Corrective Action: The Township Committee has been advised to review these grants and to develop a plan for undertaking projects and/or purchases that will utilize the grant balances.

Implementation Date: Ongoing

Name of Municipality: Township of South Hackensack

County: Bergen

Date of Audit Report: December 31, 2022

Date Report is Received: September 7, 2023

Finding Number: 3

Description: The Township adhere to all requirements contained in the Local Public Contracts Law.

Corrective Action: The Township Committee has been advised to notify appropriate employees of statutory requirements.

Implementation Date: Ongoing

Name of Municipality: Township of South Hackensack

County: Bergen

Date of Audit Report: December 31, 2022

Date Report is Received: September 7, 2023

Finding Number: 4

Description: The official minutes of Township Committee meetings be prepared, compiled and bound with the Township Committee approved actions in a timely manner.

Corrective Action: The Township Committee has been advised to notify appropriate employees of statutory requirements.

Implementation Date: Ongoing

Name of Municipality: Township of South Hackensack

County: Bergen

Date of Audit Report: December 31, 2022

Date Report is Received: September 7, 2023

Finding Number: 5

Description: Fixed asset records be prepared with greater care and consideration be given to integrate fixed asset accounting system with the Township's purchasing system.

Corrective Action: The Township Committee has been advised to notify appropriate employees of statutory requirements.

Implementation Date: Ongoing

Name of Municipality: Township of South Hackensack

County: Bergen

Date of Audit Report: December 31, 2022

Date Report is Received: September 7, 2023

Finding Number: 6

Description: The Township review its internal control procedures to ensure that sufficient funds are available prior to the expenditure of funds.

Corrective Action: The requirement that a bond ordinance be adopted prior to authorizing expenditures for capital purchases will be reinforced with appropriate employees and officials. Efforts will continue to achieve compliance.

Implementation Date: Ongoing

Consent Agenda 2023-09
September 14, 2023

Approved:

Attest:

Gary Brugger, Mayor

Donna L. Gambutti, Municipal Clerk

**Resolution Number 2023-164
TOWNSHIP OF SOUTH HACKENSACK
BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT –
UNPROGRAMMED FUNDS**

WHEREAS, a Bergen County Community Development grant of \$85,365.00 has been proposed by the Township of South Hackensack for the project entitled “Dinallo Street Rehabilitation Project” in the municipality of the Township of South Hackensack; and,

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and,

WHEREAS, the aforesaid project is in the best interest of the residents of the Township of South Hackensack; and,

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of South Hackensack hereby confirms endorsement of the aforesaid project; and,

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

Consent Agenda 2023-09
September 14, 2023

**Resolution No. 2023-165 SUPPORTING THE BERGEN COUNTY FIRE MUTUAL AID
PLAN IN THE TOWNSHIP OF SOUTH HACKENSACK, COUNTY OF BERGEN,
STATE OF NEW JERSEY**

WHEREAS, The South Hackensack Volunteer Fire Department provides fire protection resources for ordinary emergency response requirements within its jurisdiction; and

WHEREAS, The Fire Departments in Bergen County have a day-to-day responsibility to provide for the safety and security of lives and property; and

WHEREAS, local resources can become exhausted during the small percentage of large magnitude fire or disaster occurrences; and

WHEREAS, mutual aid is the most cost-effective method of providing sufficient resources to a local jurisdiction for those extraordinary occurrences; and

WHEREAS, it is of mutual benefit for fire departments located within the County of Bergen to provide supplemental resources to each other in the event of a local emergency or disaster; and

WHEREAS, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of fire department personnel and equipment whenever a local fire department requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of a fire or emergency; and

WHEREAS, a county area mutual aid plan is encouraged by, and is compatible with the State of New Jersey Resource Deployment Act; and

WHEREAS, participation in a county area mutual aid plan will not impose liability on the local entity; and

WHEREAS, it is the desire of the governing body of the Township of South Hackensack to participate in the Bergen County Fire Mutual Aid Plan; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of South Hackensack that it hereby authorizes the Township of South Hackensack Volunteer Fire Department to provide mutual aid assistance to each participating municipality, district, state or federal organization, as identified in the Bergen County Fire Mutual Aid Plan (ESF 4) and as may be amended from time to time by Participating Units and ratified by this body; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Bergen County Office of Emergency Management for filing.

**Consent Agenda Resolution Number 2023-09
September 14, 2023**

Resolution No. 2023-166 Bergen County Community Development Grant Agreement CD-SH –DA 23 – Dyer Avenue Improvements
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BE IT RESOLVED, that the Township Committee of the Township of South Hackensack wishes to enter into a grant agreement with the County of Bergen for the purpose of using **\$51,002.00** in **2023/2024** Community Development Block Grant funds for the **Dyer Avenue Improvements** at the site address of Dyer Avenue,

BE IT FURTHER RESOLVED, that the Township Committee of the Township hereby authorizes Mayor Gary C. Brugger to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Township Committee of the Township of South Hackensack hereby authorize the CFO- Chris Eilert and/or the Municipal Clerk-Donna L. Gambutti to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED that the Township of South Hackensack recognizes that the Township of South Hackensack is liable for any funds not spent in accordance with the Grant Agreement; and that liability of the Township Committee is in accordance with HUD requirements.

This Resolution was adopted by the Township Committee of the Township of South Hackensack at a meeting held on September 14, 2023

Consent Agenda Resolution 2023-09

Date: September 14, 2023

**Resolution No. 2023 -167 Redemption of Tax Sale Certificate No. 21-00002
206 WEST STREET – Block 48 Lot 5**

WHEREAS, Yervant Pashalian (owner) of the property at 206 West Street known as Block 48, Lot 5 - has provided the moneys (bank check) for redemption of Tax Sale Certificate No 21-00002,

WHEREAS, the lienholder, ATCF II NEW JERSEY LLC, TAXSERV AS CUST has agreed to the amount of the redemption,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of South Hackensack, County of Bergen that the redemption moneys of \$ 41,059.55 along with a \$40,000.00 Premium be paid to Vendor ID (ATCF II) – ATCF II NEW JERSEY LLC TAX SERV AS CUST – P.O. Box 69239 Baltimore, MD 21264-9239

Consent Agenda Resolution No. 2023-09

Dated: September 14, 2023

RESOLUTION 2023-168

**RESOLUTION TO ADVERTISE FOR BIDS FOR THE
VFW MEMORIAL IMPROVEMENTS PROJECT
(BCOS AND TOWNSHIP FUNDED)**

Be it resolved by the Township Committee of the Township of South Hackensack, Bergen County, New Jersey upon the recommendation of the Township Engineer, Neglia Group, that the plans & specifications for:

**VFW MEMORIAL IMPROVEMENTS PROJECT
(BCOS AND TOWNSHIP FUNDED)**

Are hereby approved and the Township Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

Consent Agenda 2023-168
September 14, 2023

ORDINANCE NO. 2023-13
AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 205 OF THE CODE OF THE TOWNSHIP OF SOUTH HACKENSACK ENTITLED “VEHICLES AND TRAFFIC”

BE IT ENACTED AND ORDAINED, by the Township Committee of the Township of South Hackensack those portions of the aforesaid set forth below are hereby amended as follows and that those portions of the Ordinance not set forth below shall remain unchanged.

Chapter 205 entitled “Vehicles and Traffic” be amended and supplemented as follows:

Chapter 205-25. Control for movement and parking of traffic on public and private property.

B. Regulation for the movement and the parking of traffic on municipal park property. In accordance with the provisions of N.J.S.A. 39:5A-4, the regulations of Subtitle 1, Title 39 of the Revised Statutes are hereby made applicable to the properties listed below:

(1) Property: Veterans Park, Phillips Avenue South, Hackensack, NJ. Regulation:

(a) General parking.

(1) All vehicles must park in designated areas and between the lines provided

(2) Parking is prohibited between the hours of 2:00 a.m. to 4:30 a.m., Sunday thru Saturday of each week, with the exception of emergency conditions deemed by the Township Committee and/or Police Department.

Severability All provisions of this Ordinance are severable. If for any reason, any provision of this Ordinance is held to be invalid, the validity of the remainder of the Ordinance shall not be affected.

Effective Date. This Ordinance shall become effective upon final approval and publication, pursuant to law, and upon completion of all outstanding cases.

Introduction: September 14, 2023

Motion:

Second:

Roll Call Vote:

**TOWNSHIP OF SOUTH HACKENSACK
COUNTY OF BERGEN
ORDINANCE NO. 2023-10**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 202 OF THE CODE
OF THE TOWNSHIP OF SOUTH HACKENSACK ENTITLED “TOWING”**

BE IT ENACTED AND ORDAINED, by the Township Committee of the Township of South Hackensack that Chapter 202 entitled “Towing” be amended and supplemented as follows:

WHEREAS, the Township Committee of the Township of South Hackensack revise Chapter 202 of the Township Code so as to set same in accord with the maximum published rates utilized by the New Jersey State Police.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of South Hackensack, County of Bergen as follows:

Section 1: All fees and charges shall conform with the maximum published rates utilized by the New Jersey State Police for towing, storage and other charges, which shall be updated from time to time. The current maximum New Jersey State Police rates are published by Garden State Towing Association, Inc. and are available for review on their website www.GSTA.org. A copy of said schedule of fees is also available for review in the Police Department.

Section 2. Chapter 202-4 shall be modified as follows:

A.The following is the fee schedule for basic automobile, motorcycles, motorized bikes, towing services and heavy-duty vehicle recovery as established by the maximum published rates utilized by the New Jersey State Police for the year 2023:

- (1) Road Service.
 - (a) Cars (Light): \$150.00 per hour plus parts.
 - (b) Trucks (Medium/Heavy): \$200.00 per hour plus parts.

- (2) Towing - Basic
 - (a) Light Duty-Up to 10,000 lbs: Hook-up \$155.00
 - (b) Medium Duty-10,001-16,000 lbs: \$300.00 per hour
 - (c) Heavy Duty-16,001 and above: \$500.00 per hour
 - (d) Decoupling Fee (if tow is not performed): one-half of basic rate.

- (3) On-Hook Mileage
 - (a) Light Duty: \$7.00/per loaded miles
 - (b) Medium Duty: N/A
 - (c) Heavy Duty: N/A

- (4) Recovery/Winching (In Addition to Towing-per tuck including driver)
 - (a) Light/Medium Duty: 10,001-16,000 lbs: \$350.00 per hour charged in one-half hour increments of \$175.00 per half hour.
 - (b) Heavy Duty: 16,001 and above: \$650.00 per hour

- (5) Specialized Recovery Equipment.
 - (a) Rotator/Crane Recovery Unit: \$1,200.00 per hour
 - (b) Tractor with Landoll Trailer or Detach Trailer: \$500.00 per hour
 - (c) Tractor/Transport Hauler Only: \$350.00 per hour
 - (d) Refrigerated Trailer w/Tractor: \$550.00 per hour
 - (e) Box Trailer w/Tractor: \$500.00 per hour
 - (f) Air Cushion Unit: \$1,000.00 per hour
 - (g) Light Tower: \$250.00 per hour
 - (h) Pallet Jack: \$200.00 flat rate
 - (i) Rollers: \$200.00 flat rate
 - (j) Any Other Specialized Equipment: \$300.00 per hour
 - (k) Loader/Backhoe/Telescopic Handler/Bulldozer/Bobcat: \$400.00 per hour for each
 - (l) Forklift: \$400.00 per hour
 - (m) Dump Truck/Dump Trailer w/Tractor: \$400.00 per hour
 - (n) Roll-Off with Container: \$400.00 per hour plus Disposal
 - (o) Recovery Supervisor Vehicle: \$150.00 per hour
 - (p) Scene Safety Equipment, Communication Equipment, Traffic Management Equipment, etc.: \$250.00 per hour each type used
 - (q) Recovery Support Vehicle/Trailer Additional Recovery Equipment: \$350.00 per hour

- (6) Labor – All Labor Minimum of One (1) Hour
 - (a) Accident Minor Clean-Up and Disposal of Debris: \$75.00 per hour one Hour Minimum, plus absorbent materials used
 - (b) Recovery Supervisor and/or Level III Recovery Specialist: \$250.00 per hour (*charges limited to one per incident)
 - (c) Certified Towing Operator: \$150.00 per hour per man
 - (d) Manual Laborers: \$125.00 per hour per man

- (7) Storage – Per Calendar Day (Inside Rates Two Times Outside Rate)
 - (a) Cars/Light Trucks-10'x 20' Space: \$50.00 per day
 - (b) Trucks (Dual Wheels)/Single Axle: \$125.00 per day
 - (c) Tractor/Dump Truck/Tractor and Trailer Combo/Trailers: \$125.00 per unit per day
 - (d) Buses: \$150.00 per day
 - (e) Roll-Off: \$125.00 per day for each day
 - (f) Cargo/Accident Debris/Load Storage/Vehicle Components 10'x 20' Space: \$50.00 per space used per day
 - (g) Rental of any Tow Company Supplied Trailer Post Incident: \$500.00 per day

(8) Additional Services/Notes

- (a) Fuel/Hazmat/Cargo Spills Clean-up and Disposal: Time and Material
- (b) Hazmat and Trash Recovery: Surcharged 10%
- (c) Subcontractor Mark-Up: 20%
- (d) Administrative Charge Only after 3rd Visit to Vehicle: Cars Only-\$50.00
- (e) Administration Charge: Medium/Heavy Truck: \$200.00
- (f) After Hours Release: \$85.00
- (g) Notification Documentation Fee: \$75.00
- (h) Tarping/Wrapping Vehicle: \$90.00 per car; \$250.00 per Truck

(9) Fuel Surcharge Chart -Tow and Mileage Cost Only.

Fuel Cost	Fuel Surcharge Percentage
\$2.50	0%
\$3.00	1%
\$3.50	2%
\$4.00	3%
\$4.50	4%
\$5.00	5%
\$5.50	6%
\$6.00	7%
\$6.50	8%
\$7.00	9%
\$7.50	10%
\$8.00	11%

Section 3. Towers engaged in towing for the Borough of Maywood shall not charge a fee in excess of the enumerated fees/rates referenced in Section 2 above.

Section 4: All ordinances of the Borough of Maywood which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section 5: If any section, subsection, sentence, clause or phrase of this ordinance if, for any reason, is held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this ordinance.

Section 6: This ordinance shall take effect upon passage and publication according to law.

Adoption: September 14, 2023

Motion:

Second:

Roll Call Vote:

**COUNTY OF BERGEN
TOWNSHIP OF SOUTH HACKENSACK
Ordinance Number 2023-11**

**AN ORDINANCE TO AMEND PART II, GENERAL LEGISLATION, CHAPTER 208,
ZONING, ARTICLE II, ZONING DISTRICTS; ZONING MAP, OF THE REVISED
GENERAL ORDINANCES OF THE TOWNSHIP OF SOUTH HACKENSACK**

WHEREAS, the Township Committee of the Township of South Hackensack previously passed Ordinance No. 2021-13 permitting certain Cannabis Establishments to operate in a Cannabis Overlay Zone as a Conditional Use;

WHEREAS, the Township Committee seeks further revisions to the Township's Zoning Code to help limit and control cannabis uses to protect the interests of the residents and businesses of the Township of South Hackensack;

NOW THEREFORE, BE IT ORDAINED, by the Governing Body of the Township of South Hackensack, in the County of Bergen and State of New Jersey, that Part II, General Legislation, Chapter 208, Zoning, Article II, Zoning Districts; Zoning Map, are hereby amended as follows:

Section 1. The current text of Township Ordinance, Part II General Legislation, Chapter 208, Zoning, Article II Zoning Districts; Zoning Map, Section 208-4, A District-One and Two-Family Residential Zone, Subsection 208-4D., Prohibited Uses, is amended to include the following:

- (6) All Cannabis Establishments except as directed in the Cannabis Overlay Zone (see Article XIII Cannabis Overlay Zone, Subsection 208-71 through 208-76).

Section 2. The current text of Township Ordinance, Part II General Legislation, Chapter 208, Zoning, Article II Zoning Districts; Zoning Map, Section 208-6, B District-Commercial Zone, Subsection 208-6F., Prohibited Uses, is amended to include the following:

- (8) All Cannabis Establishments except as directed in the Cannabis Overlay Zone (see Article XIII Cannabis Overlay Zone, Subsection 208-71 through 208-76).

Section 3. The current text of Township Ordinance, Part II General Legislation, Chapter 208, Zoning, Article II Zoning Districts; Zoning Map, Section 208-7, C District-Industrial Zone, Subsection 208-7D., Prohibited Uses, is amended to include the following:

- (3) All Cannabis Establishments except as directed in the Cannabis Overlay Zone (see Article XIII Cannabis Overlay Zone, Subsection 208-71 through 208-76).

Section 4. The current text of Township Ordinance, Part II General Legislation, Chapter 208, Zoning, Article II Zoning Districts; Zoning Map, Section 208-8, M District-Mixed Use Zone, Subsection 208-8C., Prohibited Uses, is amended to include the following:

(11) All Cannabis Establishments except as directed in the Cannabis Overlay Zone (see Article XIII Cannabis Overlay Zone, Subsection 208-71 through 208-76).

Section 5. Any article, chapter, section, paragraph, subsection, clause, or other provision of the Code inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

Section 6. In case, for any reason, any portion or provision of this Ordinance shall be held to be unconstitutional or invalid, the same shall not affect any other portion or provision of this Ordinance, except so far as the portion or provision so declared unconstitutional or invalid shall be severed from the remainder or any portion thereof.

Section 7. The Township Clerk is hereby directed to give notice at least ten (10) days prior to the hearing on the adoption of this Ordinance to the Township of South Hackensack Planning Board and to all other entities entitled thereto pursuant to the provisions of N.J.S.A. 40:55D-15. Upon adoption of this ordinance, after public hearing thereon, the Township Clerk is further directed to publish notice of the passage thereof and to file a copy of this ordinance as finally adopted.

Section 8. This Ordinance shall be part of the Code of the Township of South Hackensack as though codified and fully set forth therein. The Township Clerk shall have this Ordinance codified and incorporated in the official copies of the Code.

Section 9. This Ordinance shall take effect immediately upon publication and final passage according to law.

Motion:

Second:

Roll Call Vote:

Adoption: September 14, 2023

**COUNTY OF BERGEN
TOWNSHIP OF SOUTH HACKENSACK**

ORDINANCE NUMBER 2023-12

<p>AN ORDINANCE TO AMEND PART II, GENERAL LEGISLATION, CHAPTER 131, LICENSING, ARTICLE I, LICENSE REQUIRED FOR CERTAIN BUSINESSES AND OCCUPATIONS, SECTION 131-2, APPLICATION FOR LICENSE, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF SOUTH HACKENSACK</p>

NOW THEREFORE, BE IT ORDAINED, by the Governing Body of the Township of South Hackensack, in the County of Bergen, State of New Jersey, that Part II, General Legislation, Chapter 131, Licensing, Article I, License Required for Certain Businesses and Occupations, Section 131-2, Application for License, hereby amended as follows:

- a) Section 1. The current text of Township Ordinance, Chapter 131, Licensing, Article I License Required for Certain Businesses and Occupations, Section 131-2, Application for License, Subsection B.(4) shall hereby be amended as follows: A completed Township of South Hackensack Cannabis Application Form;
- b) A copy of the Resolution of Local Support issued by the Township’s Governing Body;
- c) A copy of the current state-approved annual license;
- d) Payment of the local license fee; Site Plan approval from the Township’s Land Use Board

Section 2. The remainder of Chapter 131 is ratified and remains unchanged;

Section 3. Any article, chapter, section, paragraph, subsection, clause, or other provision of the Code inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

Section 4. In case, for any reason, any portion or provision of this Ordinance shall be held to be unconstitutional or invalid, the same shall not affect any other portion or provision of this Ordinance, except so far as the portion or provision so declared unconstitutional or invalid shall be severed from the remainder or any portion thereof.

Section 5. The Township Clerk is hereby directed to give notice at least ten (10) days prior to the hearing on the adoption of this Ordinance to the Township of South Hackensack Planning Board and to all other entities entitled thereto pursuant to the provisions of N.J.S.A. 40:55D-15. Upon adoption of this ordinance, after public hearing thereon, the Township Clerk is further directed to publish notice of the passage thereof and to file a copy of this ordinance as finally adopted.

Section 6. This Ordinance shall be part of the Code of the Township of South Hackensack as though codified and fully set forth therein. The Township Clerk shall have this Ordinance codified and incorporated in the official copies of the Code.

Section 7. This Ordinance shall take effect immediately upon publication and final passage according to law.

Adoption: September 14, 2023

Motion:

Second:

Roll Call Vote: